

Somerset Elementary PTSA
EC Meeting Minutes
Friday, November 4th, 2021, 7:00pm – 8:05pm
Virtual via Zoom meeting

Attendees: Yuki Yang, Yim Cheng, Demi Wang, Jin Chen, Xiaohong Quan, Catherine Qu, Kelly Mao, Peggy (Jing) Wang, Lancia Guo, Lily Zhu, Zhang Fan

Quorum Present: Yes

Notice Given: Yes

1.Administration

- Beibei resigned, Jin Chen will be co-VP Program with Kelly Mao
- Will just celebrate holidays within EC group, send out thank you to BOD and maybe a small appreciation/pastry in December for principal.
- Need to change check signers from Yan Zhou to Jing Wang and Yim King Cheng. Xiaohong Quan will continue to be check signer, 3 check signers in total.
- Yim motioned to change check signers, Yuki seconded. It was approved.

2.President/Secretary

- Need to fill in President and Secretary position for next year.
- Found new Treasurers for next year, one Means and Ways and one Communications for next year.

3. VP Communications

- Working on video for school/Cathy

4. VP Means and Ways

- Next MOD pizza fundraiser scheduled for Dec 12, 2021 for now. Can consider delaying to January.
- Goodwill donation scheduled for March
- We had a meeting for walkathon, will have another meeting to get more feedback/expertise from Karry who has hosted walkathon before
- Art teacher unsure whether she can accommodate the work for art auction. Yuki will follow up with art teacher and Cathy

5. VP Programs

- Soccer has started and will run 5 weeks
- For basketball, still need to confirm field/building usage
- Thanksgiving appreciation event breakfast and poster
- Math Circle 2-3 have a few parents that want refund due to difficulty in the program. We have agreed to process the refunds.
- Reading club needs to have a budget and a plan for the prizes they are planning to distribute.
- Reflection deadline is coming up. **TODO:** Need to print some flyers to send home with the kids or send digital flyer to parents through room parents.
- **TODO:** Check with librarian if there is book fair this year.

Meeting was adjourned at 8:05pm

Signed by: Yim Cheng, Secretary, 11/04/2021